



C/9.1 AVA Chartered Veterinary Practitioner™ Accreditation and Maintenance Policy and Procedure

1. Purpose

The AVA Chartered Veterinary Practitioner™ provides assurance to the veterinary profession and to the public that use of the AVA CVP post nominals both represents and conforms to high quality expectations and standards within the veterinary profession.

2. Scope

This Policy and Procedure governs the AVA CVP Accreditation and Maintenance of Accreditation processes.

3. Policy Statement

Veterinarians registered with a State or Territory Veterinary Surgeons board who successfully complete the requirements of the AVA CVP Education Pathway, the CPD requirements for AVA CVP accreditation, and who model the behaviours outlined within the Australian Veterinary Association's Code of Professional Conduct may apply to the Australian Veterinary Association for AVA Chartered Veterinary Practitioner™ accreditation.

4. Principles

- 4.1 AVA Chartered Veterinary Practitioner™ accreditation is offered as a mark of excellence within the veterinary profession and provides assurance to the veterinary profession and to the public of the high-quality standards and expectations afforded to a veterinarian approved to use the AVA CVP post nominals.
- 4.2 AVA Chartered Veterinary Practitioner™ accreditation will be reviewed against, determined, offered, maintained and revoked in line with this Policy and Procedure.
- 4.3 AVA Chartered Veterinary Practitioner™ accreditation is offered for a period of up to five years.
- 4.4 AVA Chartered Veterinary Practitioner™ accreditation requires engagement with a program of maintenance of accreditation and application for renewal of AVA Chartered Veterinary Practitioner™ accreditation when due.

- 4.5 Accredited AVA Chartered Veterinary Practitioners are expected to be of good moral standing and demonstrate behaviours in line with the AVA's Code of Professional Conduct.
- 4.6 The AVA will maintain and resource a platform to link members of the public with Accredited AVA Chartered Veterinary Practitioners.
- 4.7 The AVA will maintain and resource an AVA Chartered Veterinary Practitioner Maintenance of Accreditation Committee.

5. Procedures

5.1 AVA CVP Cycles

- 5.1.1 Definitions for AVA CVP categories are outlined in the Definitions section of this policy and procedure.
- 5.1.2 Veterinarians engaged with the AVA Chartered Veterinary Practitioner can be categorised as:

Category	Cycle
AVA CVP Candidate	Refer to C/5.3 Academic Progression Policy and Procedure
AVA Chartered Veterinary Practitioner	For 5 years from notification of approval for, or renewal of AVA Chartered Veterinary Practitioner accreditation.
Lapsed AVA Chartered Veterinary Practitioner	From date AVA CVP Candidate or AVA Chartered Veterinary Practitioner accreditation category status lapses.
Revoked AVA Chartered Veterinary Practitioner	From date accreditation revocation by AVA.

5.2 Eligibility

- 5.2.1 Applicants wishing to apply for AVA Chartered Veterinary Practitioner accreditation must:
- successfully complete the AVA CVP Education Pathway mandatory training; and
 - successfully complete the CPD requirements for AVA CVP accreditation; and
 - demonstrate good moral standing within the profession and uphold the AVA's Code of Professional Conduct.

5.2.2 AVA Chartered Veterinary Practitioners wishing to maintain accredited status must maintain accreditation in line with this policy and procedure.

5.3 Use of CVP Post Nominals

Individual veterinarians approved for AVA Chartered Veterinary Practitioner accreditation may use the postnominals AVACVP for the duration for which they remain accredited.

The use of postnominals and the AVA Chartered Veterinary Practitioner brand is not to be used for whole of practice promotion.

5.4 Timing of Application for Accreditation

5.4.1 Individuals wishing to apply for AVA Chartered Veterinary Practitioner accreditation must do so within three months from the date of completion of the final training course which constitutes successful completion of their AVA CVP Education Pathway or completion of CPD requirements for AVA CVP accreditation, whichever is later.

5.4.2 The AVA may charge an AVA Chartered Veterinary Practitioner accreditation application fee in accordance with the AVA CVP Fees and Charges Guide.

5.5 Maintenance of Accreditation

5.5.1 All AVA Chartered Veterinary Practitioners are required to engage with a program of maintenance of accreditation (MOA).

5.5.2 All AVA Chartered Veterinary Practitioners are required to maintain veterinary registration within Australia; or an AVA approved international veterinary registration authority.

5.5.3 AVA CVP MOA requirements include:

- a) 200 points required in a 5-year cycle;
- b) Points to be obtained in no less than three years out of the five-year cycle;
- c) Points must be obtained across three categories: ongoing learning, practice in the discipline, and engagement with the profession:
 - i. a minimum of 100 points are required from ongoing learning (of which 70 points must be from structured learning activities);
 - ii. a minimum of 20 points are required from practice in the discipline; and

- iii. a minimum of 30 points are required from engagement with the profession.

5.5.4 Ongoing learning points will be calculated in line with the Australian Veterinarian Associations' VetEd program criteria for structured and unstructured learning activities and the points that are allocated...

5.5.5 Practice in the discipline points will be calculated as follows:

Veterinary Practice Engagement	Cycle	Points Per Annum
Full time (> 37.5 hrs/week)	Averaged over 12 months	16 points
80% (30-37 hrs/week)	Averaged over 12 months	12 points
60% (22.5 – 29.5 hrs/week)	Averaged over 12 months	8 points
40% (15-22 hrs/week)	Averaged over 12 months	4 points

5.5.6 Engagement with the profession points will be calculated as follows:

Activity	Cycle	Points
Attendance at an ASAV or AVA Annual Conference (full program)	Within the five-year accreditation cycle	15 points
Active engagement with the ASAV Special Interest Group – Committee Service (12-month engagement)	Within the five-year accreditation cycle	15 points
Active engagement with the ASAV Special Interest Group – Special Project Involvement (12-month engagement)	Within the five-year accreditation cycle	15 points
Engagement with and/or involvement in the mentoring of CVP candidates (12-month engagement)	Within the five-year accreditation cycle	15 points

5.5.7 Additional maintenance of accreditation activities may be approved by the AVA CVP Maintenance of Accreditation Committee in line with the *CVP MOA Credit Request Procedure*.

5.5.8 Engagement with maintenance of accreditation activities (ongoing learning, practice in the discipline, and engagement with the profession) is to be maintained by AVA Chartered Veterinary Practitioners and uploaded to the AVA

CVP Maintenance of Accreditation portal by 30 September each year (for the year prior 1 October to 30 September).

- 5.5.9 The AVA may randomly audit AVA Accredited Chartered Veterinary Practitioner compliance with reporting of maintenance of accreditation activities. The AVA's Code of Professional Conduct will prevail if an allegation of dishonest reporting of MOA points is upheld.
- 5.5.10 The AVA may charge an AVA Chartered Veterinary Practitioner renewal fee in accordance with the AVA CVP Fees and Charges Guide.
- 5.5.11 AVA Chartered Veterinary Practitioners who allow their accreditation to expire will be required to apply for reinstatement.
- 5.5.11.1 Applications for reinstatement must be within one year of the lapsed accreditation date.
- 5.5.11.2 A minimum of 240 points, accrued over the previous six-year period, will be required for reinstatement. All other accreditation requirements must be met.
- 5.5.11.3 Reinstatement after the one-year deadline can only be achieved by re-taking the AVA CVP mandatory training, or as approved by the AVA CVP MOA Committee.
- 5.5.11.4 AVA CVP Accreditation reinstatement fees will be 1.5 times the normal accreditation renewal fee.

5.6 Revocation of Accreditation

- 5.6.1 AVA Chartered Veterinary Practitioner status may be revoked if:
- principles of the AVA's Code of Professional Conduct are not upheld; and/or
 - AVA and/or ASAV membership is revoked; and/or
 - Non-compliance with maintenance of accreditation requirements.
- 5.6.2 Revocation of Accreditation will be undertaken in line with *C/9.2 AVA CVP Accreditation Revocation Procedure*.

6 References

Nil.

7 Schedules

This policy must be read in conjunction with its subordinate schedules as provided in the table below.

8 Policy Information

Accountable Officer	Chief Executive Officer
Responsible Officer	Head of Education
Policy Type	AVA Education Policy
Policy Suite	AVA Chartered Veterinary Practitioner
Subordinate Schedules	Nil.
Approved Date	29 September 2022
Effective Date	29 September 2022
Relevant Legislation	Registration as a Veterinarian in an Australian State or Territory
Related Policies	Australian Veterinary Association Code of Professional Conduct
Related Procedures	C/9.2 AVA CVP Accreditation Revocation Procedure
Related forms, publications and websites	AVA CVP Website
Definitions	<p>Terms defined in the Definitions Dictionary</p> <p>AVA Chartered Veterinary Practitioner</p> <p>A veterinarian who been approved by the Australian Veterinary Association for AVA Chartered Veterinary Practitioner accreditation.</p> <p>AVA Chartered Veterinary Practitioner Maintenance of Accreditation Committee</p> <p>A sub-committee of the AVA Chartered Veterinary Practitioner Education Committee that is responsible for the oversight of AVA Chartered Veterinary Practitioner Accreditation application, maintenance, and revocation processes.</p> <p>AVA CVP Candidate</p> <p>A veterinarian who is admitted to, currently enrolled in, and making satisfactory progression toward, application for AVA Chartered Veterinary Practitioner accreditation.</p>

	<p>Lapsed AVA Chartered Veterinary Practitioner</p> <p>A veterinarian who has failed to complete either the AVA CVP Candidate requirements within the stated time frames; OR who has failed to engage with and/or complete the Maintenance of Accreditation program and/or be approved for renewal of AVA Chartered Veterinary Practitioner accreditation.</p> <p>Revoked AVA Chartered Veterinary Practitioner</p> <p>Failure to engage with and/or uphold the AVA CVP Accreditation and Maintenance of Accreditation requirements and standards.</p> <p>Definitions that relate to this policy only</p> <p>Non-compliant:</p> <p>An AVA Chartered Veterinary Practitioner who did not earn the required points in the five-year cycle; and/or an AVA Chartered Veterinary Practitioner who did not accrue points in three or more years of the five-year cycle; and/or an AVA Chartered Veterinary Practitioner who did not earn points from all three categories; and/or individual who did not pay all required fees/dues.</p>
Keywords	Accreditation; Revocation; Maintenance of Accreditation; Chartered Veterinary Practitioner; CVP; Accredited Chartered Veterinary Practitioner; Provisional Chartered Veterinary Practitioner; Lapsed Chartered Veterinary Practitioner; Revoked Chartered Veterinary Practitioner
Record No	

Complying with the law and observing AVA Policy and Procedure is a condition of working for, and volunteering with, the Australian Veterinary Association.